

A Brief History

Founded in July 1970, Eve Anderson Associates (EAA) pioneered staff consultancy in the employment industry in Trinidad and Tobago, along with complementary secretarial services.



For 38 years, EAA has provided Office Management, Staff Consultancy and various related Business Services encompassing recruitment, screening, testing, selection and placement of personnel for Permanent and Temporary positions for Business and Government organizations in Trinidad and Tobago, and the Caribbean

Staffing Solutions

EAA specializes in permanent, temporary and contract job placement in many careers and disciplines:

- Accountancy and Finance
- Administrative / Secretarial / Office Support
- Advertising and Public Relations
- Customer Service
- Engineering and Technical
- Human Resource
- Information Technology and Telecom
- Logistics / Supply Chain / Warehousing
- Management: Senior/Middle/Junior
- Marketing and Sales
- Manufacturing / Production Control
- Procurement / Purchasing
- Quality / Occupational HSE
- Tourism Management

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Permanent Staff

With a database of over 14,000 registered applicants, EAA screens candidates to pre-determine and verify qualifications/education, working/professional experience, integrity and personality as far as possible.

Temporary Staff

EAA's temporary staff are also screened and tested for qualifications/education, working/professional experience, integrity and personality. In exceptional cases a 'bright beginner' is placed on the Junior Staff.

Inter-Office Services

Administration & Secretarial

- Meeting Minutes/Verbatim Reporting
- General Secretarial Services

Payroll Services

Our payroll services include the preparation and processing of the payroll function which can be tailored to suit the client's requirements.



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Permanent, temporary and contract
staffing solutions since 1970

Memories & Milestones

1970 • AGIP - Amerada Hess Corporation of T&T - APCO Oil Corporation - Cleary Petroleum Corporation - Deminex-565 Corporation (Ashland) - Occidental of Trinidad Inc - Phillips Petroleum

For their acquisition of North Coast Marine Area Exploration and Production Licences granted by the Government of Trinidad and Tobago, EAA orchestrated a week of business and recreational activities for representatives and their spouses including:

- VIP arrival reception at Piarco International Airport;
- Buffet reception at the Trinidad Hilton in honour of the Honourable Minister of Petroleum & Mines attended by the Governor-General Sir Solomon and Lady Hochoy and Dr Eric Williams, Prime Minister and 400 guests
- A memorable day in Tobago highlighting the culmination of their visit.

1971 • Pannel Fitzpatrick & Co

For their 60th Anniversary, EAA organized a cocktail reception at the Hilton Ballroom in honour of founding and visiting Caribbean Partners. Guests included Sir Solomon Hochoy, Cabinet Ministers. Guests enjoyed a yachting day cruise down-the-islands, and celebrations with a memorable day in Tobago.

1972 • Badger Pan American Inc

Administrative and secretarial services rendered at their Texaco Pointe-a-Pierre Complex. EAA organized receptions hosted by Badger including a poolside buffet at the Trinidad Hilton with entertainment by the Police Band conducted by Superintendent Prospect. Guests included Head of State and Cabinet Ministers.

1973 • Price Waterhouse

For their 50th Anniversary, EAA organized and supervised a gala reception at the Trinidad Hilton Ballroom for 500 guests, overseas colleagues and friends, attended by Their Excellencies Sir Ellis & Lady Clarke.

1974 • World Health Organization - VIII Inter-American Meeting at Ministerial Level

Rendered all staff bilingual services, reception, administrative, secretarial, conference-room attendants, for the attending 500 international delegates.

1978 • Sir William Halcrow & Partners

In establishing the Halcrow Fox Traffic Management Branch for the Government of Trinidad and Tobago, EAA provided staff offices, administration, secretarial and accounting services, and staff recruitment.

1979 • The 4th Latin American Geological Congress

Rendered all staff services - training and simultaneous interpreting in three languages (a firsttime in Trinidad & Tobago) for 500 delegates. Also at the conference were officials from UNESCO and Map of the World.

1983 • CANTEC (Canadian Technological Exhibition)

Rendered all administrative and bilingual staff services.

1984 • XXVI Meeting - Cement Producers Association of the Caribbean

Provided all staff services, bilingual and simultaneous interpreting personnel, including tour guides.

1985 • Apostolic visit of Pope John Paul II

Rendered simultaneous interpreting services in four languages for 45 international journalists accompanying His Holiness Pope John Paul II.

1986 • Royal visit of HM Queen Elizabeth II

Rendered training and administration of ushering services at Angostura Royal Warranty Ceremony in concurrence with and on behalf of AMPLE.



1981/1985
• West Indies Cricket Board of Control

Rendered supporting administrative and secretarial services at their Annual General and Ordinary Meetings for a consistent 13-year period.

1981/1985 • Frederick R Harris Inc

Engineering Consultants to the Government of Trinidad and Tobago. Rendered in-house secretarial and accounting payroll services during the construction of the Sir Solomon Hochoy Highway.

1984/1993 • Arbitration: Federation Chemicals Ltd vs Tesoro Oil Company

Rendered supporting administrative, verbatim reporting and secretarial services for a period of eight years.

1994/1995 • UN Protective Forces - Croatia

Contracted by Frank E Basil Inc - Washington based Human Resource company on behalf of the UN during the Bosnian conflict. EAA recruited and deployed 13 technical candidates, qualified and experienced in various skills, for UNPROFOR in former Yugoslavia. EAA's recruits were considered for other international projects and have been recalled by the UN for services in other war-torn countries.

... and more

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